



## 2019-20 Verification Statement – Independent Student

Documents requested by the Office of Financial Aid may be submitted via US mail, email or fax. **In an effort to safeguard your personal information, the Office prefers that forms be submitted via fax.** When submitting documentation, please do not submit image files or photographs.

### Step 1 – Student Information

\_\_\_\_\_  
Student's name (First, MI, Last):

\_\_\_\_\_  
EMPL ID:

\_\_\_\_\_  
Street Address (include apt. #)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Student's Primary Phone # (include area code)

\_\_\_\_\_  
Student's Primary E-mail Address

### Step 2 – Household Information

Carefully read the following instructions, and in the table below, report:

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half of their support from July 1, 2019 through June 30, 2020
- Other people only if they live with you and you or your spouse provide more than half of their support and will continue to do so from July 1, 2019 through June 30, 2020
- Provide college information for those students attending at least half-time during 2019-20 in a program leading to a degree, diploma, or certificate

Full Name	Age	Relationship*	Name of College	Undergraduate/ Graduate	Enrollment	Expected Grad Date
		Self		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not in College	<input type="checkbox"/> Full-time <input type="checkbox"/> Half-time	
		<input type="checkbox"/> Spouse <input type="checkbox"/> Student's Child <input type="checkbox"/> Parent/Step-parent <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not in College	<input type="checkbox"/> Full-time <input type="checkbox"/> Half-time	
		<input type="checkbox"/> Spouse <input type="checkbox"/> Student's Child <input type="checkbox"/> Parent/Step-parent <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not in College	<input type="checkbox"/> Full-time <input type="checkbox"/> Half-time	
		<input type="checkbox"/> Spouse <input type="checkbox"/> Student's Child <input type="checkbox"/> Parent/Step-parent <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not in College	<input type="checkbox"/> Full-time <input type="checkbox"/> Half-time	
		<input type="checkbox"/> Spouse <input type="checkbox"/> Student's Child <input type="checkbox"/> Parent/Step-parent <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not in College	<input type="checkbox"/> Full-time <input type="checkbox"/> Half-time	

**Step 3 – Student’s Tax Filing Status – Calendar Year 2017**

Have you or will you be required to file a 2016 U.S. federal income tax return?

\_\_\_\_\_ YES

\_\_\_\_\_ NO. Submit a *Non-Tax Filer’s Statement* available on our forms page. Be sure to submit all 2017 W-2 and 2017 1099 forms you received. Your school may also request you submit an IRS Verification of Non-filing Letter which you can request from the IRS at <https://www.irs.gov/individuals/get-transcript>.

**Step 4 – Spouse’s Tax Filing Status – Calendar Year 2017**

If you are married, has your spouse filed or will he or she be required to file a 2017 U.S. federal income tax return?

\_\_\_\_\_ YES

\_\_\_\_\_ NO. Submit a *Non-Tax Filer’s Statement* available on our forms page. Be sure to submit all W-2 and 1099 forms he or she received. Your school may also request you submit an IRS Verification of Non-filing Letter which you can request from the IRS at <https://www.irs.gov/individuals/get-transcript>.

**Step 5 – Certification**

I certify all the information reported is complete and correct (the student and student’s spouse, if married, must sign). A hand written signature, not typed, is required:

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Spouse Signature (if married) Date