



EMORY UNIVERSITY

Non-Tax Filer Statement 2021-2022

Emory University
Office of Financial Aid
200 Dowman Drive, Suite 300
Atlanta, GA 30322

Phone: 404.727-6039
Fax: 404.727-6709 (Office preferred method of submission)
Email: finaid@emory.edu

Student's Name:	Emory ID (EMPL):
Email Note: Communications regarding this request will be sent via email to the students email address marked as preferred in OPUS.	Last 4 Digits of Student SSN (if ID Number Unknown): XXX - XX - _____

Document Submission Instructions

Documents requested by the Office of Financial Aid may be submitted via US mail, email or fax. **In an effort to safeguard your personal information, the Office prefers that forms be submitted via fax.** When submitting documentation, please do not submit image files or photographs.

Our records indicate that a member of your family will not be required to file 2019 taxes. This form should only be completed if a **tax return** was not filed, and is not required to be filed. Tax returns include 2019 IRS Form 1040 with all schedules, a tax return from Puerto Rico, or a foreign income tax return. Complete a separate form for each non-filer. Please ensure all supporting documents are attached (w2s, 1099s, Employer letters on letterhead for foreign income, etc.).

Complete this form if:

- You reside in the US or a US territory and earned income below the IRS tax filing threshold and are not required to file taxes. Please complete **Section A and B** and if no w2 is being submitted also complete **Section C**.
- You reside in the US or a US territory and you did not earn income. Please complete **Section A and B**.
- You reside in a foreign country and either did not earn income or earned income and are not required to file taxes, please check one of the boxes below:
 - Check here if you have already submitted a copy of your translated Wage and Tax Statement and complete **Section A and B**
 - Check here if you have attached your translated Wage and Tax Statement to this form and complete **Section A and B**
 - Check here if you have a letter from your foreign employer on letterhead and complete **Sections A and B**

A: NON-FILER CERTIFICATION STATEMENT

I certify that I have not filed and am not required to file a tax return in the US, Puerto Rico or a foreign country. Warning: If you purposefully give false or misleading information, you may be fined, sent to prison, or both.

Relationship to Student (check one): Student/Self Mother/Stepmother Father/Stepfather Spouse

Non-Filer's Name _____

Non-Filer's Signature (no computer generated signatures) _____ Date _____

B: SOURCES OF INCOME List below all of the sources and amounts for money received from January 1, 2019 through December 31, 2019. Include taxed and untaxed income, reported in **USD** (provide exchange rate for foreign earnings). **If no income was received, write "None"**. Also, attach copies of all W-2 forms, **1099's**, and supporting documentation for all income sources listed below. If a W2 is not available please explain in Section C.

Source or Type of Income (US and Foreign) (Please list Employer Name or write None if no income was received)	Are you submitting a w2 Yes or No? (US only)	Earned Amount (in US Dollars) (US and Foreign)	Total taxes Paid Amount (in US Dollars) (Foreign Income Only)	Exchange rate used as of 12/31/19 (Foreign Income Only)
		\$	\$	
		\$	\$	
		\$	\$	
Total Income (add all of the resources)		\$	\$	

C: If a W2 is not available please explain why: