



# EMORY UNIVERSITY

## Emory Reads Application and Student Agreement Form 2022-2023

<b>Student's Name:</b> (as it appears on Office 365)	<b>Year in School:</b>
<b>Emory Email Address:</b>	<b>Cell Phone:</b>

**APPLICANT DATA** All Emory Reads tutors (first-time and returning) must complete this application. Keep your responses concise and brief. Submit your application to emoryreads1836@gmail.com. The due date for Fall semester is September 5th, 2021

Background Information	Have you been awarded 2022-23 Federal Work-Study?	Yes	No
	Have you previously participated in Emory Reads?	Yes	No
	If yes, which semester(s)?		
	Do you have previous volunteer experience?	Yes	No
	If yes, please state the organizations and years of service.		
Statement of Interest	Are you willing to drive a carpool? Do you have a car on-campus and available to drive weekly?	Yes	No
	If yes, how many passengers fit in your car (not including yourself)?		
Returning Tutor Suggestions	<b>In a brief paragraph (3-5 sentences), explain why you are interested in participating in the Emory Reads program?</b>		
	<b>Please suggest some Emory Reads improvements for the upcoming year?</b>		



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Agreement Form 2022-2023*

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**IMPORTANT! PLEASE NOTE:**

Reads tutors and drivers who do not adhere to the rules and procedures of the agency or who fail to satisfactorily perform their volunteer assignment are subject to dismissal. No participant will be terminated until the s/he has had an opportunity to discuss the reasons for possible dismissal with the Presidents and/or work study coordinator. Possible grounds for dismissal may include, but are not limited to, the following: gross misconduct or insubordination, theft of property or misuse of agency materials, abuse or mistreatment of clients, staff or other volunteers, failure to abide by agency policies and procedures, and failure to satisfactorily perform assigned duties, **INCLUDING FAILURE TO MEET ATTENDANCE REQUIREMENTS.**

I agree to...

- Adhere to the rules and procedures of the elementary school where I perform service.
- Comply with the confidentiality measures of the community organization and its clients.
- Keep track of my hours served at the community organization, by signing in upon my arrival.
- Complete a minimum of two hours of service per week for the Fall 2022 and/or Spring 2023 semester(s) at the community organization.
- Provide at least a 24-hour notice to my driver and school captain should I not be able to meet my time and duty commitments.
- Commit to the carpool for the entire semester, even if my work-study funds allocated for the semester run out.

**Certification Statement**

My signature on this Emory Reads Agreement formally acknowledges that I understand the requirements and responsibilities for completing my commitments to Emory Reads and the community organization.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_